

# ESSENTIAL EMPLOYEE NOTICE

---

To Whom It May Concern:

March 24<sup>th</sup>, 2020

is working during the Coronavirus pandemic to keep local residents' HVAC systems repaired and maintained as they socially distance and/or shelter in place. According to the U.S. Department of Homeland Security, on the 16<sup>th</sup> of March 2020 President Trump issued the updated Coronavirus Guidance for America. This guidance states:

*"If you work in a critical infrastructure industry, as defined by the Department of Homeland Security, such as healthcare services and pharmaceutical and food supply you have a special responsibility to maintain your normal work schedule."*

In that document, it also includes HVAC workers under the Critical Trades Category:

*"Building, construction, and other trades, including, but not limited to, plumbers, electricians, exterminators, operating engineers, cleaning and janitorial staff for commercial and governmental properties, security staff, HVAC, painting, moving and relocation services, and other service providers who provide services that are necessary to maintaining the safety, sanitation, and essential operation of residences, Essential Activities, and Essential Businesses and Operations."*

Considering the President's Coronavirus Guidance, please allow our employees to proceed in the federal interests of protecting the nation's public health.

P.S. Thank you for continuing to serve our community during this time!

Phone:

E-mail: